



# ALABAMA BOARD OF COSMETOLOGY AND BARBERING

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Minutes for the Board Meeting  
October 2, 2017  
10:00 a.m.  
100 North Union Street, Suite 300  
Montgomery, Alabama 36104

Mr. McDonald called the meeting to order at 10:12 a.m. and presided over the meeting (the meeting was delayed due to Ms. Pham being held up in traffic). The members present were: Floyd McDonald, Tracy Smith, Kathy Linden, Michelle Callahan-Alvis and Shirlie Phan. Bobby Luster and General Jackson were absent. A quorum of the Board members was present. Jodi Respass was present as Acting Executive Director. Todd Hughes from the Attorney General's Office was present as legal counsel. The office staff members present were Yina Ford and Carol Reynolds. The visitors present were Sally Evans with Amelia Salon, LLC; Collie Wells with State Dept. of Education; Orson Steward with NPI Tutoring; Koniqueka Ross-Thompson, Elizabeth Walker and Anwar Taylor with Transitions Technical College.

The invocation was given by Ms. Smith. Roll call was taken.

Ms. Smith made a motion to accept the minutes as presented from the July 10, 2017 meeting. Ms. Phan seconded. All ayes, the motion carried.

Ms. Ross-Thompson stated that Transitions Technical College is moving. The new location and floor plan were discussed. Ms. Ross-Thompson stated that she would have the new insurance policy for the new location to the Board office by the end of next week. She stated she understood that an inspection is required before she is allowed to open.

Mr. Diep had requested to speak to the Board, but was not present.

Ms. Evans stated that Natural Hair Stylists are getting their licenses, then performing chemical services. Ms. Evans was advised to complete a complaint form so that our inspectors can investigate.

Ms. Wells discussed the high school students and documentation needed for them. The Board Members, Ms. Wells and Ms. Respass agreed that one credit in high school is equal to 140 clock hours per *Section 16-6D-4* and *Section 3-1-32, Chapter 290-3-1*. Ms. Wells brought an example from Madison County Schools showing that a student is able to earn eleven (11) cosmetology classes which will equal 1,540 hours. A student must earn at least twenty-four (24) credits, but is able to earn up to thirty-two (32) credits. Some students take online courses and have flexible scheduling. Ms. Respass stated that a half of a credit equals 70 hours and Ms. Wells responded that they don't offer half credits, then

realized that .50 credits are used for non-block systems. Ms. Wells stated she is to meet with the two-year colleges to make articulation agreements and this will make acceptance of high school hours state-wide.

The dates suggested for the Board to meet in 2018 are: January 8, April 9, July 9 and October 15. Ms. Linden made a motion to accept these dates. Ms. Smith seconded. All ayes, the motion carried.

For Complaint #3314: Ms. Smith made a motion to accept the Administrative Law Judge's recommendation of a fine of \$1,000.00 plus hearing costs. If not paid within thirty (30) days, suspend personal and shop licenses until Respondent fully complies with the Final Order. Ms. Linden seconded. All ayes, the motion carried.

For Complaint #3320: Ms. Linden made a motion to accept the Administrative Law Judge's recommendation of a fine of \$500.00 plus hearing costs. Ms. Phan seconded. All ayes, the motion carried.

For Complaint #3328: Ms. Smith made a motion to accept the Administrative Law Judge's recommendation of a fine of \$750.00 plus hearing costs. Respondent is ordered to renew her personal license within thirty (30) days from the date of the Final Order issued by the Board. If Respondent does not pay within thirty (30) days, suspend shop license until Respondent comes into compliance. Ms. Callahan-Alvis seconded. All ayes, the motion carried.

For Complaint #3347: Ms. Linden made a motion to accept the Administrative Law Judge's recommendation of a fine of \$2,250.00 plus hearing costs plus previous Final Order fine of \$999.08 (total of \$3,249.08 plus hearing costs). If not paid within sixty (60) days, suspend personal and shop licenses. Ms. Callahan-Alvis seconded. All ayes, the motion carried.

There was a discussion concerning cheese graters and what size the holes should be or not be.

Ms. Respass proposed adding minimum equipment and supplies for a Natural Hair Stylist school as *Chapter 250-X-5-13*. Ms. Smith made a motion to ratify the minimum equipment and supplies for a Natural Hair Stylist school. Ms. Phan seconded. All ayes, the motion carried.

Ms. Respass stated that the exams our Board gives is from NIC. This will need to be re-bid next year because our current contract expires on September 30, 2018 and we plan to start this process in January or February. She expects there to be a rate increase.

Ms. Respass stated that she has been contacted by someone from Texas who is currently in Alabama while the cleanup is going on after the hurricane. She and Mr. Hughes had discussed setting up procedures to issue a letter to give people in this type situation the opportunity to work in Alabama for the next 90 days. A license may be

