

250-X-3-.02 Products Sanitation and Care.

- (1) No licensee shall conduct services at any location which does not meet proper health, safety and sanitation requirements. Compliance with rules of this chapter does not infer compliance with other requirements of federal, state, and local laws, codes, ordinances, and regulations.
- (2) Possession or storage of any equipment, supplies or product associated with any act of barbering or cosmetology will be prima facie evidence of use.
- (3) No licensee shall use any equipment, supplies or product banned for use by the United States Food and Drug Administration or other federal, state, or local governmental agency for barbering or cosmetology purposes.
- (4) No licensee shall use styptic pencils.
- (5) No licensee shall use methyl methacrylate or any other product considered poisonous or unsafe.
- (6) No licensee shall use any drill or other equipment, supply or product for any purpose other than that for which it was intended. Only drills marked by the manufacturer "For Human Nails" are acceptable.
- (7) No licensee shall use any craft or hobby tools or modified craft or hobby tools in providing services.
- (8) No licensee shall perform any service outside the scope of the Board's regulatory authority. The Board's scope of licensure is confined to non-invasive services performed on the epidermis, specifically the stratum corneum and must not alter, cut or damage living cells.
- (9) No licensee shall use callous razors in any practice of cosmetology or manicure.
- (10) No licensee shall perform services on the skin or scalp of any person which is broken, inflamed, cut, abraded, eroded or infected.
- (11) No licensee may perform eyebrow tinting with a product which contains aniline derivative.
- (12) No licensee shall practice photo rejuvenation, permanent makeup, electrolysis, tattoo, or any other act outside the regulatory authority of the Board.
- (13) No person with an infectious or communicable disease may work in a salon licensed by the Board.
- (14) The practice of natural hairstyling is limited to cleansing, extending, locking, braiding or arranging without cutting, relaxing, removing, or applying permanent waving or chemical treatments to the natural hair.
- (15) The scope of waxing for manicurist/waxer is limited to treatment above the neck.
- (16) Roll on wax applicators shall be classed as single use items.
- (17) All sanitized instruments and sanitary disposable articles must be stored in clean, closed containers free of other supplies.
- (18) Cosmetics or preparations used on clients must be kept in closed containers at all times when not in use.
- (19) Shop must use containers for professional products which are designed to prevent contamination of the unused portion. All creams and bulk substances must be removed from containers with spatulas or clean tools. Bulk supplies which may be contaminated by unsanitized tools or spatulas during preparation or application of single service portions must be discarded.
- (20) Shop must use wet sanitizers with hospital grade or EPA approved disinfectant. A wet sanitizer is any receptacle with a proper cover large enough to completely immerse items to be sanitized which contains an approved disinfectant. A hospital grade or EPA approved disinfectant shall be defined as:
 - (A) For all combs, brushes, tools, metal implements, instruments with a cutting edge and implements which have not come into contact with blood or body fluids: a disinfectant which indicates on its label that it has been registered with the Environmental Protection Agency as a hospital grade bactericide, viricide and fungicide.
 - (B) For all combs, brushes, tools, metal implements, implements with a cutting edge and implements which have come into contact with blood or body fluids: a disinfectant which indicates on its label that it has been registered with the EPA as a hospital grade tuberculocidal.
- (21) All tools, implements, supplies, linens and equipment must be safely stored. Pre-sanitized tools, implements, linens and equipment must be stored in an enclosed sanitary cabinet or covered container. After use on each patron, implements and tools and soiled linens must be deposited in a closed receptacle separate from those which are clean and pre-sanitized.
- (22) All chemicals and products for patron use must be properly labeled and identified.
- (23) All sanitizing products and chemicals for patron use or cleaning must be used and stored according to the manufacturer's directions and in a manner consistent with public safety and health

interests. Flammable chemicals must be stored in a flame retardant cabinet or in a well ventilated storage area away from combustible materials. Chemicals such as oxidizers, catalysts and solvents must be segregated in storage.

(24) Chemicals requiring mixing must be mixed in a well-ventilated area at least twenty-five feet from an open flame or electrical device. Chemical saturated towels and chemical waste must be removed from work and storage areas and placed in covered containers.

(25) Material safety data sheets (MSDS) defining product content, hazards and first aid/medical treatment should be on containers and must be available upon request for products considered dangerous to public health.

(26) Any comb, brush, tool or implement which cannot be cleaned and sanitized is prohibited after initial use. Single-use articles and disposable supplies must be disposed of immediately after use in a covered container.

(27) Any disposable material which has come in contact with blood or body fluids shall be disposed of in a sealed plastic bag.

(28) All combs, brushes and implements must be sanitized before use on any patron.

(29) No combs, brushes, tools or implements may be carried in licensee's pockets.

(30) Pedicure vats must be cleansed and sanitized after each service to a patron.

(31) During barber, cosmetology, ~~or~~ esthetics, or natural hair services a proper sanitary cover must be placed around patron's neck to avoid direct contact with protective cape.

(32) Shop must maintain an adequate supply of linens and products for proper hygiene.

(33) Shop must be insect, rodent and animal free except for guide or service animals of visually handicapped or otherwise physically disabled persons. Fish in sanitary and properly maintained aquariums are permitted.

(34) Shop must keep on premises a first aid kit which must be replenished as necessary.

Author: Bob McKee

Statutory Authority: *Code of AL 1975, § 34-7B-4(b);d(1)*

History: Filed Apr. 21, 2015; Effective June 5, 2015

Amended: May 18, 2017

CHAPTER 250-x-4 APPRENTICES

250-x-4-.01 Requirements.

- (1) Apprentices must apply for a permit and pay the applicable fee before beginning work.
- (2) Apprentices must train in a shop licensed by the Board under a licensed sponsor in the appropriate field whose name is designated on their application.
- (3) The sponsor must be licensed during the entire period of apprenticeship.
- (4) No sponsor may train more than one apprentice at a time, and the Board must be immediately notified of any change in apprentice sponsorship.
- (5) Apprentices must pay an additional registration fee when changing sponsor.
- (6) Apprentices are limited to three (3) changes in sponsor during training.
- (7) Barber apprentices and manicure apprentices are allowed two (2) years to complete training.
- (8) Cosmetology and esthetic apprentices are allowed three (3) years to complete training.
- (9) Natural Hair Stylist apprentices are allowed six (6) months to complete training.
- ~~(9)~~ (10) Apprentices must meet requirements outlined in the *Code of Alabama 1975, Section 34-7B-16*. In addition to practical training, sponsors must provide apprentices with a copy of a Board approved textbook for theory study.
- ~~(10)~~ (11) Shops with apprentices or student trainees must display a clear and legible sign not less than 8" X 10" in the reception area or at work stations advising the public that services are offered by apprentices or student trainees.
- ~~(11)~~ (12) Shops and sponsors are responsible for keeping a daily, monthly and accumulated total of earned apprentice hours, and sponsors must submit monthly and accumulated hours to the Board office by the fifteenth (15th) day of the month after the month in which hours are earned.
- ~~(12)~~ (13) Apprentice hours received in the Board office with a postmark date later than the fifteenth (15th) day of the month after the month in which hours are earned will not be credited, and both shop and sponsoring licensee will be in violation of Board regulations and subject to a fine as provided in the *Code of Alabama 1975, Section 34-7B-10*.
- ~~(14) Apprentices must become licensed within two (2) years from record of completion date of original training or complete 375 hours of school training before applying or reapplying for examination. Barber, Cosmetology, Esthetician and Manicure apprentices must become licensed within two (2) years from record of completion date of original training or complete 375 hours of school training before applying or reapplying for examination.~~
- (15) Natural Hair Stylist apprentices must become licensed with two (2) years from record of completion date of original training or complete 75 hours of school training before applying or reapplying for examination.
- ~~(14)~~ (16) Apprentices who have their apprenticeship interrupted by military service may reenroll in an apprenticeship program within one year of completion of their tour of duty and receive credit for previous hours earned.

Author: Bob McKee

Statutory Authority: *Code of AL 1975, § 34-7B-16(f)*

History: Filed Oct. 25, 2013; Effective Nov. 29, 2013

Amended: Filed May 18, 2017

250-X-4-.02 Apprentice Permits.

- (1) Shop owners and sponsors are responsible for returning temporary permits and total hours earned for discontinued apprentices.
- (2) Apprentice permits are not transferable between sponsors or shops. Apprentices must apply to the Board for a new permit involving any change in shop or sponsor and pay the applicable fee.
- (3) Cosmetology and esthetician apprentices must complete their training within three (3) years.
- (4) Barber and manicure apprentices must complete their training within two (2) years.
- (5) Natural Hair Stylist apprentices must complete their training within six (6) months.
- ~~(5)~~ (6) No student may be issued an apprentice or shampoo assistant permit.

Author: Bob McKee

Statutory Authority: *Code of AL 1975, § 34-B16(f)*.

History: Filed Oct. 21, 2014; Effective Nov. 25, 2014

Amended: Filed May 18, 2017

250-X-4.03 Apprentice Curricula.

(1) Barber Apprentices must complete a curriculum of not less than the following requirements:

- 200 hrs. History, Law, Image, Management
- 200 hrs. Sanitation, Infections
- 300 hrs. Cutting, Shaping, Styling
- 150 hrs. Shampooing, Rinses
- 200 hrs. Sciences, Anatomy
- 100 hrs. Skin, Scalp, Hair
- 250 hrs. Shaving, Design, Hairpieces
- 100 hrs. Chemical Waving
- 100 hrs. Relaxing
- 400 hrs. Unassigned

2,000 HOURS TOTAL

(2) Cosmetology apprentices must complete a curriculum of not less the following requirements:

- 450 hrs. Sanitation/Sterlization/Allied Sciences
- 150 hrs. Skin, Facials, and Make-Up
- 225 hrs. Manicure, Nails
- 150 hrs. Shampoos, Rinses
- 300 hrs. Coloring, Bleach
- 225 hrs. Haircutting
- 595 hrs. Hairstyling (Finger Waving, Styling, Hair Pressing, Thermal Waving)
- 525 hrs. Permanent Waving
- 380 hrs. Unassigned

3,000 HOURS TOTAL

(3) Esthetician apprentices must complete a curriculum of not less than the following requirements:

- 200 hrs. Bacteriology and Sanitation, Personal Hygiene, Public Health
- 200 hrs. History of Skin, Cell, Tissue
- 200 hrs. Dermatology, Structure, Functions, Types, Color, Elasticity, Disorders
- 100 hrs. Structure/Function Human Systems
- 100 hrs. Skin Types, Color, Nutrition
- 200 hrs. Facial Treatments, Massage, Analysis, Preparation, Manipulations
- 150 hrs. Equipment, Electrical Current Facial Treatments, Benefits, Safety
- 150 hrs. Other Facial Treatments, Purpose and Effects, Safety
- 75 hrs. Hair Removal, Depilatories, Tweezing, Waxing
- 200 hrs. Makeup, Supplies and Implements, Preparation, Safety Procedures
- 75 hrs. Body Wraps, Purpose and Effects, Types of Treatment, Supplies
- 125 hrs. Business/ Management Practices, Salon and Client Development
- 225 hrs. Unassigned

2,000 HOURS TOTAL

(4) Manicure apprentices must complete a curriculum of not less than the following requirements:

- 180 hrs. Bacteria, Infections
- 120 hrs. Sanitation and Disinfection
- 180 hrs. Anatomy, Skin, Nails, Diseases, Disorders
- 30 hrs. Nail Products
- 100 hrs. Client Consultation, Professional Image
- 220 hrs. Manicure, Pedicure
- 150 hrs. Acrylic Nails
- 220 hrs. Unassigned

1,200 HOURS TOTAL

(5) Natural Hair Stylist apprentices must complete a curriculum of not less than the following requirements:

<u>20 hrs.</u>	<u>Shampooing</u>
<u>270 hrs.</u>	<u>Braiding, weaving, extending, locking</u>
<u>130 hrs.</u>	<u>Science and Sanitation</u>
<u>420 hrs.</u>	<u>TOTAL</u>

Author: Bob McKee

Statutory Authority: *Code of AL 1975, § 34-7B-16*

History: Filed Oct. 25, 2013; Effective Nov. 29, 2013

Amended: Filed May 18, 2017

250-X-5.06 General Rules for Schools

- (1) Student enrolment records must be received by the Board within thirty (30) days after students enroll. Any hours earned before the Board receives proper enrolment forms will not be credited.
- (2) All schools must keep a record of daily attendance, daily, monthly and cumulative totals of hours earned by students, and furnish the Board a certified copy of hours after students finish training or leave school.
- (3) Private schools are required to send student daily, monthly and cumulative attendance records to the board office by the 15th day of the month following the month in which hours are earned.
- (4) Students may not receive credit for more than eight (8) clock hours earned in any single day, except for four (4) make up hours per week, and not more than forty-eight (48) clock hours in one week.
- (5) Schools are not allowed to promise students guaranteed employment after completion of training.
- (6) No student may be called from theory class to perform service for the public.
- (7) Any demonstration of new processes or products to students must be made in the presence of instructors on staff at the school.
- (8) No school may prepare food for resale.
- (9) No school may charge public for student services before students complete 15% of their training.
- (10) No school may pay a student, instructor trainee or instructor for service performed on the public.
- (11) All schools must hold both written and practical examinations on a regular basis, including content of Board law and regulations.
- (12) No school may prohibit an authorized representative of the Board from conducting an inspection of the school premises, personnel or student records at any time during regular business hours.
- (13) Schools are allowed to set their own rules for absenteeism and tardiness.
- (14) When students complete appropriate hours of training, schools must submit a record of completion form certifying students for examinations.
- (15) Students must become licensed with the Board within two (2) years after completing prescribed training hours or any required additional training. Students not licensed within this time must return to school and complete 375 hours of training before applying or reapplying for examination. *Code of AL 1975, § 34-7B-15(f)*
- (16) No student may be enrolled in more than one school at the same time.
- (17) Schools may use students to perform services for the public for a fee and advertise for such services provided that:
 - (A) Any advertisement states in bold legible print that students are performing the services; and
 - (B) In all areas where students are performing services for the public, legible signs of appropriate size must be posted notifying public that students are being used to perform services.

Author: Bob McKee

Statutory Authority: *Code of AL 1975, § 34-7B-26*

History: Filed Oct. 21, 2014; Effective Mar 10, 2015

Amended: Filed May 18, 2017